

Bayside Community Centre [BCC] Annual Activities Report Jan-Dec 2022



1. Introduction

This 2022 narrative Report is designed to supplement the financial information contained in the Annual Audit 2022. The Board of the Centre envisages that reading the Report in conjunction with the Audit will give stakeholders an understanding of the work of the Centre in 2022.

Core to the work of the Centre is the provision of a space for local residents to come together to build and maintain a vibrant and diverse community.

2. The Centre's Stakeholders

- the local community, residents of the approximately 2,000 houses which make up the 'wider' Bayside. This comprises the estates of Alden, Bayside, Sarto, Sutton Park & Lawns, Verbena, Pacelli, Roncalli, Del Val and Beach View;
- people who attend activities;
- facilitators who book space in the Centre;
- local shops, businesses, and professional supports;
- local cultural, sporting and community groups;
- staff and volunteers

And, importantly, the institutions that provide vital funding and other supports for the Centre

- Pobal
- Fingal County Council, Community Section.

3. Resources

The Building

Built in 1984, the Centre is situated in the heart of Bayside. It comprises a large hall and stage area together with a smaller and more informal space, a kitchen and offices.

Income

This was derived from accommodation rental and by means of a Pobal grant.

People

Staff: The Centre had three employees [equivalent to 2 full time]: a part time Administrator/Bookkeeper [resigned Q4 2022], a full-time Maintenance Person and part-time Support Person. This staffing was supplemented by five people on TUS, and CE employment schemes. Board and sub-committee positions are voluntary.



Specific Objectives for Jan-Dec 2022:	Outputs/Activities & objectives achieved:	Outcomes/Learning:
<p>a) To generate income from accommodation rental and to acquire a Pobal grant with the aim of meeting staff costs and the overheads involved in managing a building.</p> <p>b) to provide accommodation, at reasonable cost, so that facilitators and teachers can provide recreational activities for a wide range of age and interest groups;</p>	<p>a) The Centre received a Pobal grant and generated the required rental income.</p> <p>b) The accommodation provided resulted in the following activities:</p> <p>(i) Parents' support groups, Monday to Friday, [observing school calendar] Mon to Fri mornings - Pre-School as gaelige, organised by Sarah Grace, Naionra Mon to Fri afternoons - After School Club, organised by Sylvia Sheehan</p> <p>Humpty Dumpty, organised by Cuidiu, once a week [observing school calendar] drop-in for parents/minders and toddlers Main hall</p> <p>(ii) Recreational activities for school age children Physical -Ballet -Irish Dancing -Karate -Tae Kwando Cultural -Music lessons -Art classes a -Art classes b -Messy adventures -Sewing workshops Scouts Various troops use the Hall for a total of 14 hours each week on: Tuesday 8-10 p.m., Wed 8-10 p.m., Fri 7-9.30 p.m. Sat 10 a.m.- 5.15 p.m.</p> <p>(iii) Recreational Activities for adults Physical Tai Chi Keep Fit Line Dancing p.m. fortnightly Bowls - 2 afternoons weekly Cultural Writers</p>	<p>a) Learning: that the mix of rental income and Pobal grant are currently vital for sustainability.</p> <p>b) Learning: the level of attendance at activities demonstrates that participants are pleased with what is on offer.</p>

<p>c] to appoint a volunteer Outreach Officer to research residents’ needs and to programme once-off activities;</p>	<p>Knitting Card games: Bridge and 25 Ladies Club (iv) Recreational activities for older people -Good Neighbours monthly coffee morning</p> <p>c] An Outreach Officer was appointed: She put together a sub-committee which organised: -a Focus Group to give residents the opportunity to provide feedback to the Centre; and -a number of activities including: -Halloween Disco for primary school age children; - A Family Music Bingo Event -A Xmas Art & Craft Fair -Helped establish the Bayside Board Game group - Helped establish the Parent & Baby group</p>	<p>c] The findings of the Outreach initiative demonstrated: -a desire for activities and events that involve parents and children; -many of the 100+ residents attending the Focus Group said that there was nothing to interest them in the current activities and named close on 30 types of activities that they would like the Centre to provide.</p> <p>With regard to the building, participants described it as gloomy, calling for improved lighting, the entrance to be moved to the east side, a more friendly and welcoming reception area and development of the outside space.</p>
<p>d] to compile a medium-term Strategic Plan;</p>	<p>d] Medium-term Strategic Plan compiled</p>	<p>d] The level of work required to implement the Strategic Plan demonstrated the need to recruit a Manager.</p>
<p>e] to achieve compliance with legal and regulatory requirements</p>	<p>e] Largely compliant with regulations</p>	<p>e] The level of work now required for CLGs to adhere to legal and regulatory compliance further made the case for the recruitment of a Manager.</p>
<p>f] to maintain the building.</p>	<p>f] The following maintenance was carried out: Solar Panel funding was applied for. Emergency doors reinforced.</p>	<p>f] The realisation that the Centre requires major refurbishment over the medium term.</p>

4. Acknowledgements

The Board wishes to acknowledge those who contributed to the Centre’s achievements in the reporting period:

Management Committee members

- Anna Reilly [Chair]
- Olive Byrne
- Richard Kiernan
- Evelyn Grant

Staff

- Aidan Fletcher
- Fiachra Finnegan
- Former Administrator, Camillus Mulleney, who departed in late 2022

Heidi Bedell, Interim Manager

Pobal and Fingal County Council for continuing support

Sub-committees, in particular Outreach

- Karen Lee (Chair)
- Kian Donnelly
- Giselle Palacio
- Amy Boland
- Clare McQuaid

Clients who provide rental income.

Members of the local community who attend activities and support the work of the Centre.

Heidi Bedell, interim Manager, paid tribute to Aidan and Fiachra for their knowledge of the Centre and support for her role.

5. Legal Background

Bayside Community Centre is a Company Limited by Guarantee. [CLG] The governing document for the Centre is the 2021 revised Memo and Articles.

The Centre is governed by a Board of Directors. Directors for the reporting period were:

Suzanne Browne

Catherine Rose

Enda McElvaney (Resigned 9 May 2022)

Daniel Alvarado Mendieta

Olivia Byrne (Resigned 5 December 2022)

Karen Lee (Resigned 28 April 2023)

Mary Feerrick

Anna Reilly (Resigned 5 December 2022)

Stephen O'Shea (Appointed 12 May 2022)

Kian Donnelly (Appointed 12 May 2022)

Company Secretary

Stephen O'Shea (Appointed 5 December 2022)

Anna Reilly (Resigned 5 December 2022)

Directors are appointed for one term of three years and are eligible for re-election for one subsequent term of three years.

The Board complied with relevant regulations, including: Companies and Employment legislation as well as Health & Safety and Data protection, is working on, and expects to be fully compliant with, the Code Governance of the Charities Regulator by the end of 2023.

The Board has authority to establish sub-committees which are provided with terms of reference to carry out discreet pieces of work. During the reporting period the Board appointed two sub-committees:

- Steering Group on Governance & Compliance;
- Outreach Working Group.

A CLG has 'beneficiaries' and, in the case of the Centre, the beneficiaries are the residents of the approx 2,000 houses that make up the wider Bayside.

6. Commentary on the Reporting Period

The publication of the Annual Financial Returns 2022 and the organisation of the AGM had been unfortunately delayed, largely due to a transition period emerging from Q4 2022 resignations of members of the long-established Management Committee and that of the Administrator, the member of staff responsible for bookkeeping.

Following the resignations, Daniel Alvarado was elected Chair. Board Member at the time, Karen Lee, volunteered to manage the Centre until the end of the year 2022. Karen was assisted by a temporary office administrator, appointed by the MC and supported by the two remaining members of staff, whose knowledge of the day-to-day running of the Centre proved invaluable.

The Directors approached neighbouring Baldoyle's Community Centre for advice - Baldoyle Forum. Baldoyle Forum kindly agreed to provide the services of their Manager on a day-per-week basis, starting in January 2023. This plan was approved by Fingal Community Section. Heidi Bedell, Manager of Baldoyle Forum, managed the Centre from January to March 2023, providing valuable practical support to the Board and staff. Central to her duties was the recruitment of a Manager for the Centre.

Tracy Martin was appointed Manager in March 2023. Tracy has worked extensively as an arts practitioner, with a special interest in improving accessibility to the arts for all members of the community. As Company Manager for various theatre companies and also as an Independent Producer she has created outreach projects with the aim to welcome and encourage people to engage in creative practice.

Future Plans include full implementation of the Strategic Plan 2022-25 and the launch of artistic programming.

Bayside Community Centre

Company Registration Number 86731
Registered Office: Bayside Square North, Dublin 13
The Company has Charitable Status
Charity Registration Number CHY6640

Staff as of 2023 AGM

Manager Tracy Martin

Maintenance

Aidan Fletcher

Fiachra Finnegan

Support Workers

Emmet Flood

Kevin Flood

Seline Sweeney

Niall McGlue

www.baysidecommunitycentre.ie

Facebook [Bayside Community Centre](#)

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Landline 01 8391143

...or drop into the Centre to chat with the staff member on duty at reception.

